



Society of Fire Protection Engineers

Advancing the Art and Science of Fire Protection Engineering

60 Batterymarch Street
Boston, Massachusetts 02110
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Minutes of Meeting

Participating Organizations - inFIRE
9:00 am - Friday - May 1, 1987
National Research Council of Canada, Ottawa

1. Present. Jean Chong, M.L.S., Rolf Jensen & Associates, Ltd., Willowdale, Ontario; Richard L.P. Custer, WPI; Sandra Gold, Office of the Fire Marshal, Toronto; Cecile Grant, University of California, Berkeley; Janet Green, FMRC; Carolyn Halverson, Seneca College; Nora Jason, CFR/NBS; Andrea Kiene, Rolf Jensen & Associates, Inc., Deerfield; Scott Mellon, NRC; Ann L. Swing, IAFC; and D. Peter Lund, executive director, SFPE.
2. The formal program was scheduled from 9:00 am until noon. Subjects and speakers were . . .
 - . "Welcome to Canada and NRC" - J. Kenneth Richardson, P.Eng., Associate Head, Fire Research Section, IRC, NRC; Member, Board of Directors, SFPE.
 - . "Tour of CISTI and description of CAN/OLE" - Scott Mellon, IRC Reference Librarian, IRC, NRC.
 - . "FIREDOC, an Automated Bibliographic Database" - Nora H. Jason, Project Leader, Fire Research Information Services, NBS.
 - . "Role of Fire Sciences Library in the Office of the Ontario Fire Marshal" - Sandra Gold, Librarian, Office of the Fire Marshal, Ontario.
 - . "Information Resources and Technology Transfer for Firesafety Design of Space Vehicles" - Richard L.P. Custer, Associate Professor, Firesafety Engineering, WPI.
3. Librarians Update.

WPI. By January 1988 will have an all electronic campus utilizing optical fibers. Fire documents will be a separate holding. Good administrative support for program.

FM. Florice Madden will be retiring in a year and Janet Green will be her successor. PC is wanted for both word processing and data management. Wish to discard periodicals which are available for cost of postage.

IAFC. Trying to establish reference center for chiefs. Working on funding for purchase of books, etc. In process of developing a network for information gathering. Special area of interest is management.

Univ. of Calif.-Berkeley. Their library is independent of main library. They are part of research group so funding is always a problem. Have a PC. FPA in London will be using the same software.

CFR/NBS. Have some NASA funds for developing a fire detection bibliography. Have updated serials list for inFIRE. FIREDOC - second pilot project soon to be underway. Mid to end of July FIREDOC should be available on line. Bulletin Board should be available at NFPA Annual Meeting. FIREDOC Users Manual will be on Bulletin Board.

IRC. Due to personal cutbacks now have four less people in library. Working with a private group on a gateway system to many data bases. Pro-cite is a database available for about \$500.

Seneca. A faculty member initiated their collection. Plan to identify what have and see what they don't have. Need to fill voids and build core. Will use inFIRE as a network to meet needs of students and faculty.

RJA, US. Three of their offices have moved. Looking at computerized library. Purchased a program geared to WANG equipment. Trying to network all offices of the company. Need a super micro dedicated to library.

RJA, Canada. Office has moved and with it the collection. Currently have a half-time position.

4. Next Meeting. Friday, April 29 or Friday, May 6, 1988 were suggested meeting dates. Arrival would be on Thursday evening with a get-together of some sort to be arranged. The greater Washington, D.C. area was suggested. A call for papers will be officially issued in January 1988. However, Participating Organizations might want to start planning a paper presentation right now.

Subsequent to the meeting Nora Jason arranged for the Quality Inn, Gaithersburg to set aside 12 sleeping rooms for the evening of April 28, 1988. The conference rate is \$49.00 (single or double) but may change slightly before our meeting. The plan is to meet informally on Thursday evening and then journey to the Fire Academy at Emmitsburg for our regular meeting on Friday. Transportation to and from Gaithersburg can be easily arranged.

5. Union List. In developing the union list two ground rules were established:

1. Whatever a participating organization lists, it will be willing to loan.
2. When a participating organization needs a particular reference, it will make every effort to find it close to home before going to the union list.

The inFIRE Union List of Serials was divided up as follows for editing . . .

- . . . Scott Mellon: A to Canadian Consulting Engineer
- . Carolyn Halverson: Canadian Consumer to Fire and Security Protection
- . Ann Swing: Fire & Water to Fizika Goreniia i Vzryva
- . Cecile Grant: Flame Notes to Journal of Hazardous Materials
- . Sandra Gold: Journal of Heat Transfer to Progress in Combustion Science and Technology
- . Nora Jason: Progress in Energy and Combustion Science to the end.

The order of circulating the diskette will be . . .

editing complete and disk to next person

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| 1. Scott Mellon | June 1 |
| 2. Sandra Gold | June 8 |
| 3. Cecile Grant | June 15 |
| 4. Adele Chiesa | June 22 |
| 5. Arlene Barnhart | June 29 |
| 6. Nora Jason | July 6 |

Carolyn Halverson will input her listing to Scott Mellon and Ann Swing to Nora Jason.

When the diskette is received, titles should be edited against Ulrich's as well as basic editing.

A hard copy of the final edited serial list will be sent to SFPE Headquarters for distribution. An appendix of Library Profiles will be added.

6. Future monthly distributions of acquisition lists will also include "News of Interest" about participating organization libraries. If you have "news of interest" please send it along.

7. Meeting adjourned at 3:47 pm.



D. Peter Lund, CAE
Executive Director

end: inFIRE Serials Guidelines

Encl.

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inFIRE Serials Guidelines

1. *What should be included in the list?*
 - a. *Only items to be circulated or xeroxed for interlibrary loan.*
 - b. *Reference works that would be circulated or xeroxed.*
 - c. *Newsletters - inclusion is up to the individual library.*
2. *Title verification and cross-references*
 - a. *Use Ulrich's International Periodical Directory.*
 - b. *If title is not in Ulrich's, use the same format to develop the correct journal title.*
 - c. *For former or previous titles, the format is:*
F.
 - d. *For a new title, the format is:*
See:
3. *Language*
 - a. *If the journal is in a language other than English, the format is:*
(German)
 - b. *If the journal is in both English and e.g., German, the format is:*
(German/English)
4. *Format for holdings:*
 - a. *If only the current journal issue is retained, the format is:*
Current issue
 - b. *If one or more years is retained, use the Arabic number:*
1 year
6 years
 - c. *If you keep an indefinite run starting in a particular year, the format is:*
1978-
 - d. *If you have an indefinite run, with missing issues, the format is:*
1978- * (note it is 3 tab stops to the asterisk)
 - e. *If you wish to keep a journal title on the list even though it is no longer receive it, the format is:*
1978-1987
5. *Alphabetizing is in dictionary style, that is character by character.*
6. *Due to inconsistencies in Ulrich's which is in a state of transition, see the file on the diskette labeled READ. ME for insight into title format.*