



Tuesday, May 4th: Pre-conference Activities
Fire Academy & Corning Radisson

Noon-5pm committee meeting
6:00-7:00 reception at Corning Radisson

Wednesday, May 5th: Opening remarks, speakers, activities, banquet
Convene at Fire Academy

8:00-8:05 *Welcome* by Barbara Smith, Director, NYS Academy of Fire Science

8:05-8:15 *Opening of Conference* by inFIRE Chair Ann Kelly

8:15-8:45 *Welcome and short tour* of the Academy by conference host Diana Robinson

8:45-10:00 Alex Furr, "*National Fire Incident Reporting System (NFIRS) Version 5.0 and Y2K Readiness of the Fire Service*"

Version 5.0 is the most comprehensive revision of NFIRS since its inception in the late 70's. While there have been a number of updates over the years, the system had not kept pace with the dramatic changes in the role of the Nation's fire service. NFIRS 5.0 is Y2K compliant and many states and departments see the transition to Version 5.0 as an opportunity to resolve their Year 2000 problems while upgrading their data collection systems. FEMA has been designated as the lead agency for informing the Emergency Service Sector of Y2K issues and for assessing their Y2K readiness. Our presentation will include a status report on the initial Y2K readiness assessment of fire departments and 9-1-1 Centers. In turn, the membership of inFIRE may serve as a source for information about readiness and as a conduit for disseminating Y2K information to the fire service.

Ms. Furr is the Chief of the National Fire Data Center, USFA

10:00-10:15 *break*

10:15-11:00 Nora Jason, "*What is Information Worth?*"

Funding is tight. Organizations are downsizing. Libraries and information centers are downsizing or being eliminated. Part of an aggressive defense is to know if the services being offered are meeting user needs and/or management goals. Several strategies are identified from the literature, followed by examples of how to use these tools to present the library/information services in light of today's needs.

Ms. Jason is Manager in charge of Fire Research Information Services at the National Instit. of Standards and Technology.

11:00-Noon Susan Walker, "*Archives in Libraries*"

The purpose of this presentation will be to discuss how to care for an archival collection housed in a library. Archival collections generally fall into two categories: historical and records management. Areas to be covered in the presentation will include storage facilities, archival supplies, finding aids, and use of the material. There are many advantages to developing an archival collection in your library. The option is to either not accept or transfer non current materials to a more appropriate facility and that can cause problems. Once you have made the decision to keep archival materials in your library, it's best to do it right.

Ms. Walker is in charge of the Fire Service Programs Library at IFSTA/Fire Protection Publications.

Noon-1:00 *lunch*



1:00-1:45 Jack Watts & Woodrow Stratton, *"Is Your Fire Safety Library Fire Safe?"*

A recent (1977) addition to the National Fire Protection Association (NFPA) National Fire Codes is NFPA 909, Standard for the Protection of Cultural Resources Including Museums, Libraries, Places of Worship, and Historic Properties. This presentation will introduce the NFPA standard writing process, provide a brief history of the NFPA Technical Committee on Cultural Resources, and discuss the requirements for fire protection of libraries and library collections contained in NFPA 909.

Dr. Watts is the Director of the Fire Safety Institute; Mr. Stratton is Fire Safety Manager at the Library of Congress

1:45-2:30 Ann Kelly, *"Marketing Information Products for Your Library/Organization: from Nickels and Dimes to Dollars."*

Discusses different methods used by other libraries/organizations to market their products and information. By showing what other libraries are doing and providing visuals to give a clearer image, inFIRE attendees will have something they can utilize immediately in their own offices.

Ms. Kelly is Director of the Management Information Center, International Assn. of Fire Chiefs

2:30-2:45 *break*

2:45-4:30 *Roundtable*

4:30pm *Leave for wine tasting at local vinyard(s)*

6:30pm *inFIRE banquet at the Watkins Hotel in Watkins Glen*

**Thursday, May 6th: Speakers, activities, field trip
Convene at Fire Academy**

9:00-9:45 Peter Laun, *"Change Management Concepts"*

Change is always occurring . It can't be stopped entirely, but may be accelerated, slowed or directed to some extent. The object is to control the rate of change so that the "System" and the people in it adapt and survive. Think of change as a product that uses organizational resources to occur.

Mr. Laun is Law Enforcement/Victim/Witness Coordinator of the U.S. Attorney's Office for the Northern District of New York.

10-10:15 *break*

10:15-10:30 *inFIRE group photograph*

10:30-11 *Accelerant Canine demonstration*

Fire Protection Specialist Dale Moone & K9 Alex, NYS OFPC Arson Bureau

11-Noon James Murtagh, *"Improving Library Customer Service to First Responders."*

A "where are we now - and where should we be going?" summary from a long-time advocate of better information use by the fire service. DC Murtagh will offer his views based on surveys he recently conducted by listserv and also at the recent FDIC meeting.

Mr. Murtagh is a professor at John Jay College and Division Commander, FDNY.

Noon-12:45 *lunch*



InFIRE Program of Activities

12:45-1:45 Dr. Charles Jennings, *"A Perspective on Future Users' Needs in Fire Science Policy Library Research"*

As information technology and web-based access to library resources become more popular, there is greater need to coordinate access to library resources to avoid duplication of effort, and leverage investments made by libraries in allied fields of inquiry. Other issues of key concern to the future of fire science policy research will include the use of geographic information, government data sets, and information from allied professions and fields of study.

Dr. Jennings is an Assistant Professor at John Jay College, and a public management consultant.

2pm leave for Cornell University

3pm Tour of Cornell University's document digitization facilities by director Anne Kenney. If time allows we will end with a tour of the Engineering Library.

NOTE: Following the tour those who have their own transportation are free to explore Ithaca or return to the Academy or their hotels. Attendees riding in the Academy van will take a vote on whether to have dinner in Ithaca before returning.

Friday, May 7th: Speakers, business meeting, field trip Convene at Fire Academy

8:30-9:15 Ed Olmstead, *"The Consultant and the Library"*

The fire protection consultant is part negotiator, part expert, and part star-gazer. They are frequently called into situations in which the client has limited technical and documentary knowledge of the issues that must be defined and resolved to provide solutions for operational, managerial and planning challenges.

Mr. Olmstead is past chief of the Ithaca Fire Department, and President of Olmstead Fire Protection Consulting. (This paper was prepared with the assistance of Dr. John A. Granito of MMA Consulting Group.)

9:15-10:00 Lian Ruan, *"Reaching Out to Underserved Illinois Firefighters: Results of a Survey Project"*

For decades, there was no comprehensive Fire Library and Information Center existing and available for fire departments and firefighters in the State of Illinois. Beginning in 1997, the Illinois Fire Service Institute has made the organizational changes and adopted of a new Vision 2000 for the future. The Illinois Fire Service Institute Library's Outreach Program was initiated and a survey conducted among all public and private Illinois fire departments in the summer of 1998. The Library Outreach Program plans to expand the in-house library to a state-wide Fire Library and Information Center to provide free library and information services and programs to all firefighters. The purpose of the Presentation is to share the results of the survey and draw some conclusions from the valuable data gathered.

Ms. Ruan is the Librarian of the Illinois Fire Service Institute

10:00 - Noon Business meeting

Noon-1 lunch

1pm - Optional trip to Seneca Falls to the Women's Rights National Historic Park & Museum.

Saturday, May 8th: Post-conference activities

Optional trip to Corning Glass Museum +/-or Rockwell Corning Museum. (Diana can drive anyone that wants to go but doesn't have a car. The Academy van will not be available.)



Alexandra H. Furr

Ms. Furr spent thirteen years as a Department of the Army civilian with the Army Continuing Education System, U.S. Army, Europe (USAREUR), holding the positions of Guidance Counselor, Education Services Officer, Senior Community Education Services Officer, and Education Specialist on the HQ USAREUR staff. Her primary responsibility was the development and delivery of training and education programs for adults, both military and civilian. Ms Furr coordinated employee training and career program services for 350 civilian education services professionals stationed in nine separate countries in the European command while assigned to Mannheim, Heidelberg, Schwaebish Hall, and Heilbronn, Germany for a two-year period. Alex came to FEMA in 1990 as Assistant Superintendent for Curriculum Development at the National Fire Academy, and accepted her current position in February 1995. The National Fire Data Center (NFDC) is responsible for the management of the National Fire Incident Reporting System (NFIRS), the world's largest annual national collection of fire incident data. NFDC programs include the USFA Publications Center and the USFA web site. As of the summer of 1998, Alex assumed the lead role of coordination of USFA's Y2K activities with the Nation's fire service community. Ms. Furr holds a M.Ed. in Guidance and Counseling from Sul Ross State University (TX) and has completed additional studies with Boston University, Central Texas College, and the University of Maryland.

Dr. John Granito

John Granito is a consultant in fire-rescue services and emergency management, and is principal public safety consultant to the MMA Consulting Group, Inc. of Boston. He holds a doctoral degree in leadership studies and worked for 26 years in higher education. He is Professor Emeritus and retired as Vice-President in External Affairs at SUNY-Binghamton. Earlier, he served as Dean of the School of General Studies and Professional Education at SUNY-Binghamton, as Vice-President of Bank Street College, as Principal Investigator for the James Conant Study of Higher Education, and as Associate Professor at SUNY-Albany. John is the author of more than 250 chapters, journal columns, technical monographs, reports and books on the organization and management of municipal fire/rescue protection programs. He is lead editor for the new ICMA "Green Book" Managing Fire and Rescue Services, and series editor for the new Prentice-Hall College textbook series in fire science. He is coordinator of the Urban Fire Forum, an organization composed of chief executive officers from the fire departments of 30 of the largest cities in the United States, Canada, Great Britain, Germany and Australia. He has served as safety consultant to the Port of New Orleans since 1992, and has been consultant to the IBM Corporation, the Strategic Air Command, the Agency for International Development, the International City Management Association, the Federal Department of Energy, the National Emergency Management Institute, the Federal Emergency Management Agency, and more than 180 fire-rescue departments in the US and abroad.

Nora H. Jason

Ms. Jason received her MLS from the State University of New York at Albany, and began her career as a cataloger with Sacramento State College. Shortly thereafter Nora spent five years working for the US Special Services Libraries system in Germany. In 1971 Ms. Jason joined a team working on a fire safety database for NASA - this project stimulated the beginning of the Fire Research Information Services and the fire research collection of what is now the National Institute of Standards and Technology. During her tenure as Manager of FRIS, Nora and her staff have brought us many notable innovations: national and international document exchange programs; the FIREDOC online bibliographic database; and the first CD-rom in the world to contain fire documents. Ms. Jason was instrumental in the founding of inFIRE, which she formerly chaired. Nora has authored numerous fire research publications and is active on many research projects and committees.

Dr. Charles Jennings

Charles R. Jennings, Ph.D., AIFireE is Assistant Professor of Public Administration and Fire Science in the Department of Public Management at John Jay College of Criminal Justice of the City University of New York (USA). He has a Ph.D. in City and Regional Planning and Masters degrees in Fire Protection Management and City and Regional Planning. Over the past ten years, Jennings has also consulted on fire service policy and management issues across the United States. This consulting has included working on national fire safety public education campaigns and major fire investigations on behalf of the United States Fire Administration. In addition, Jennings spent seventeen years as a line firefighter in departments in New York State and Maryland. From 1993-1996 he was on the Board of Fire Commissioners of the City of Ithaca, New York. His current research interests include socioeconomic, building stock, and demographic determinants of demand for fire services, and fire service policy formation in the United States. Mr. Jennings has authored articles appearing in *Fire Technology*, *Journal of Applied Fire Science*, *Review of Public Personnel Administration*, *Regional Science Review*, and *Colloqui* (the Cornell Journal of Planning and Urban Issues).

Ann Swing Kelly

Ann Kelly currently holds the position of Director of the Management Information Center for the International Association of Fire Chiefs. The IAFC is a professional association representing 12,000 local fire chiefs and chief fire officers from around the world. As the Director of the Management Information Center, she is the principal liaison to the emergency management community regarding their information needs. Ms Kelly is responsible for the associations information management systems and manages the association's website and publications. Prior to joining the IAFC, Ann spent six years in information management with the United States Fire Administration. Assignments ranged from library management to establishing an Emergency Medical Services Resource Center, managing a technical support services program, in addition to managing the Arson Resource Center. She then spent two years with FEMA as a Management Analyst in the area of Directives Management ensuring that all FEMA directives complied with applicable laws, federal regulations and policies. Ann has participated in numerous fire and emergency service programs, written several articles and is a regular speaker for the IAFC in the area of communications and networking. Ann is currently digitizing her library and placing all holdings on the world wide web. She has served on the inFIRE advisory committee for a total of nine years, four in the capacity of Chair. Ann is a member of the Special Libraries Association and is active with Association Information Services, an informal group of information professionals in the Washington, D.C. area.

Peter J. Laun

Mr. Laun is the Law Enforcement, Victim-Witness Coordinator for the 32 counties comprising the Northern District of New York. He is stationed at the US Attorney's Office in his native Syracuse. During his twenty-year career with the New York State Police, Peter had many special assignments including Internal Affairs investigations, the 1980 Olympic security detail and teaching at the State Police Academy. Following his retirement from the State Police he worked for Onondaga County, building a highly successful multi-agency program which reduced highway fatalities by 38.5% over a 5-year period. In 1989 Mr. Laun took his present position with the Department of Justice. In 1994 Attorney General Janet Reno presented Peter with the "Director's Award" for outstanding performance in law enforcement. Mr. Laun is an active member of the Northeast Regional Law Enforcement & Corrections Technology's advisory board. He is in demand as a dynamic speaker on the subject of change management, and enjoys moderating brainstorming and problem-solving groups.

Edward M. Olmstead, Jr.

Edward Olmstead is a consultant in fire-rescue services and emergency management and is President of Olmstead Fire Protection Consulting, Inc. He holds an Associate Degree in Fire Protection Technology and is a graduate of the Executive Fire Officer Program at the National Fire Academy. He is the past chief of the City of Ithaca, NY Fire Department and currently serves on the Board of Directors of the New York State Association of Fire Chiefs. Ed has served as an adjunct faculty instructor for the New York State Academy of Fire Science since 1976 and has previously served on the adjunct faculty of Tompkins-Cortland Community College. He is currently serving as a consultant to the New York State Office of Fire Prevention and Control for the revision of the Fire Service Instructor I and II courses. He is a member of the Educational Advisory Board for the Fire Department Instructors Conference and serves as the Audio-Visual Coordinator for the annual conference. Ed has served as the Deputy Coordinator for Training in Tompkins County, NY since 1979.

James J. Murtagh

"Jim" Murtagh began his career with the New York City Fire Department 32 years ago. Through his assignments in the arson-plagued South Bronx in the 1970s and departmental assignments as Chief of Uniformed Personnel and later as Chief of Training at the FDNY Fire Academy, Jim has been the model of a progressive fire officer. He is now a Division Commander in Brooklyn, and scored #1 on the current promotion list for FDNY Chief of Department. DC Murtagh is also an adjunct professor at John Jay College of Criminal Justice, and an adjunct professor at Western State Oregon College. For many years Jim has taught highrise fire operations as an adjunct instructor here at Fire Academy.

Lian Ruan

Ms. Ruan is the Librarian of the Illinois Fire Service Institute, which is part of the University of Illinois at Urbana-Champaign. Lian serves on the inFIRE Committee (1997-2001 term) and has been very active in trying to improve IFSI's library through grant projects and a new fee-based service. She received her MA from UCLA in African History in 1988 and her MLS from the University of Illinois at Urbana-Champaign in 1990. Her experience in libraries includes a stint as both the Newspaper Project Cataloger and the OCLC Manuscript Cataloger for the Illinois State Historical Library. Ms. Ruan's introduction to the fire service came while working as a research intern for the Champaign Fire Department Library.

Susan F. Walker

Susan F. Walker has been the Librarian for IFSTA/FPP at Oklahoma State University since 1996. Past experience includes: Special Collections Librarian at OSU, Manuscripts Division at the Lilly Library at Indiana University, Prints and Photographs at the Chicago Historical Society and the Kansas Collection at the University of Kansas. She received an undergraduate degree in History at the University of Kansas and a MLS from Indiana University.

Dr. John M. Watts, Jr.

"Jack" Watts is a graduate fire protection engineer from the University of Maryland. He subsequently received M.S. and Ph.D. degrees from the Department of Industrial Engineering and Operations Research at the University of Massachusetts. His experience includes several years in the fire insurance industry and positions as fire fighter, fire researcher, and fire investigator. He was an Assistant Professor of Fire Protection Engineering at the University of Maryland from which he spent a sabbatical year teaching and conducting research in the Department of Fire Safety Engineering, University of Edinburgh, Scotland. Dr. Watts is presently director of the Fire Safety Institute, a not-for-profit information, research, and educational corporation in Middlebury, Vermont, that focuses on innovative approaches to fire safety science and engineering. He also serves as editor of NFPA's Fire Technology. He has been married to a librarian for 33 years.